

IRRIGATION DEPARTMENT, PUNJAB

EMPLOYMENT OPPORTUNITY FOR PROFESSIONALS

Irrigation Department, an equal opportunity organization, invites applications from suitable candidates domiciled in Punjab for Project Management Office (PMO) for Punjab barrages, rehabilitation & modernization projects for the following posts:

1. Director Social and Environment (1 post) (Age 45-55 years) Pay Rs. 119,973/- (in case of contract employee), BPS-19 (for appointment of Govt. employee by transfer pay package will as per Finance Department Policy letter dated 02-06-2011)

Qualification: Preferably PhD in Environmental discipline, or M.Sc. in Environmental Sciences, or M.Sc. in Environmental Engineering at least 2nd division, from a HEC recognized University

Experience

- Should have experience of 20 years in case of M.Sc. Environmental Sciences or 15 years in case of Environmental Engineering.
- Should have experience in handling socio-environmental issues related to construction of mega projects preferably in water sector.
- Should have experience in handling the environmental aspects of Mega projects executed under FIDIC / World Bank conditions / guidelines.
- Be fully aware of all laws, rules/regulations issued by Environmental Protection Agency (EPA) all related international agencies.
- Should be capable of settling the complaints of public related to environment.
- Should be capable of understanding and implementing IEE, EIA, EMP, EMMP

2. Director Finance (1 post) (Age 38-55 years) Pay Rs. 119,973/- (in case of contract employee), BPS-19 (for appointment of Govt. employee by transfer pay package will as per Finance Department Policy letter dated 02-06-2011)

Qualification: Professional accounting qualification CA / FCA / FCMA

Experience

- Should have 10 year experience in case of CA / FCA / FCMA
- Preferably familiar with the latest accounting rules and regulations and have experience of handling financial management software.
- Motivated, having strong analytical, interpersonal and leadership skills to manage lead and guide team of finance and administration staff in enhancing their effectiveness in a professional environment
- Should have good rapport with Banks regulations and various Governing Authorities.
- Possess problem solving abilities with strong analytical and presentation skills.

3. Deputy Director Communication (1 post) (Age 33 - 53 years) Pay Rs.82,726/- (in case of contract employee), BPS-18 (for appointment of Govt. employee by transfer pay package will as per Finance Department Policy letter dated 02-06-2011)

Qualification: MSc in Mass Communication at least 2nd division from a HEC recognized University.

Experience

- Should have 10 year experience in handling communication issues related to construction of Mega projects preferably in water sector
- Should have experience in handling the communication aspects of mega projects executed under FIDIC / World Bank conditions / guidelines
- Be full aware of all laws, rules / regulations issued by international agencies.
- Should be capable to cover seminars, trainings, lectures, campaigns, posters, billboards and folk media public related to communications.
- Should be capable of supplying information in form of pamphlets, booklets & announcements.

4. Deputy Programme Coordinator, Barrage Review Cell, P&D Department (1 post) (Age 33 - 53 years) Pay Rs.82,726/- (in case of contract employee), BPS-18 (for appointment of Govt. employee by transfer pay package will as per Finance Department Policy letter dated 02-06-2011)

Qualification: M.Sc. at least 2nd division in Civil Engineering / M.Sc. Engineering with Construction Management from a HEC recognized University, or B.Sc. at least 2nd division in Civil Engineering from a HEC recognized University

Experience

- Should have 15 years experience in case of BSc Engineering and 10 year in case of MSc Engineering in various fields of operation and maintenance of irrigation system.
- Should have practical experience of operation and maintenance of a barrage.
- Been involved in preparation / formulation of Donor assisted projects in water sector.
- Must be familiar with planning, evaluation and monitoring methodologies / practices in a public sector national / provincial organization
- Should have practical / on-site experience of handling construction of river training works.
- Should have over 5 years experience of secretarial work

5. Assistant Director (Mechanical) (1 post) (Age 28 - 45 years) Pay Rs.61,065/- (in case of contract employee), BPS-17 (for appointment of Govt. employee by transfer pay package will as per Finance Department Policy letter dated 02-06-2011)

Qualification: B.Sc. at least 2nd division Mechanical Engineering degree from a HEC recognized University.

Experience:

- Should have experience of 5 years.
- Should have preliminary knowledge of designing hydraulic gates and allied superstructures.
- Should have capability of running workshop and project executions.
- Should be computer literate having knowledge of designing software.

6. Design Engineer (1 post) (Age 28 - 45 years) Pay Rs. 61,065/- (in case of contract employee), BPS-17 (for appointment of Govt. employee by transfer pay package will as per Finance Department Policy letter dated 02-06-2011)

Qualification: B.Sc. at least 2nd division in Civil Engineering from a HEC recognized University

Experience:

- Should have experience of 5 years in designing, planning, and construction supervision of Civil Engineering projects.
- Should have experience of construction supervision of mega projects
- Should be computer literate having experience of computer aided design, estimation, auto cad etc.

7. Quality Assurance / Quality Control Engineer (1 post) (Age 28 - 45 years) Pay Rs. 61,065/- (in case of contract employee), BPS-17 (for appointment of Govt. employee by transfer pay package will as per Finance Department Policy letter dated 02-06-2011)

Qualification: B.Sc. at least 2nd division in Civil Engineering from a HEC recognized University.

Experience

- Should have experience of 5 years in supervision of Civil Engineering projects.
- Should have experience of construction supervision of mega projects.
- Should have experience of quality assurance of construction material.
- Should have knowledge of latest engineering codes of practice.
- Should be computer literate having experience of computing techniques.

8. Manager Administration (1 post) (Age 28 - 45 years) Pay Rs. 61,065/- (in case of contract employee), BPS-17 (for appointment of Govt. employee by transfer pay package will as per Finance Department Policy letter dated 02-06-2011)

Qualification: M.B.A / M.P.A at least 2nd division from a HEC recognized university / institute.

Experience

- Should have working experience of at least 5 years in a large reputed organization.
- Should possess strong analytical skills and proficiency in operating MS office package independently.
- Has a pleasant personality and possess quality of troubleshooting the common problems generally faced in a fast tracked operating organization.

9. Office Assistant (2 posts) (Age 24 - 45 years) Pay Rs. 22,926/-

Qualification: 2nd class Bachelor's Degree from a HEC recognized university

Experience

- Preferably having a minimum of five years post qualification experience as computer operator / file management.
- Excellent command in MS Office package.

10. Driver (2 posts) (Age 24 - 40 years) Pay Rs. 12,931/-

Qualification: Middle.
LTV Driving License

Experience

- Should have experience of more than 5 years in different kind of vehicles driving.
- Should have experience of working as driver in a professional environment

Note:

1. The above positions are on contract basis, for an initial period of 2 years. The government employees are eligible to apply. In case of selection of department candidates, their appointment may be made through transfer.
2. Application on the following proforma addressed to the **Secretary Irrigation Department Lahore** along-with detailed C.V and one recent passport size photograph should reach at PMO-Punjab Barrages, Project Offices Building, Canal Bank, Mustafaabad (Dharampura), Lahore latest by **March 12, 2012**.

PROJECT MANAGEMENT OFFICE (PMO) FOR PUNJAB BARRAGES REHABILITATION AND MODERNIZATION PROJECTS
Irrigation Department, Mustafabad (Dharampura), Lahore.

1. Application for the position _____
2. Advertisement Reference _____
3. Name (in Block letters) _____ S/O _____
4. C.N.I.C No. _____ Date of Birth _____
Age _____ Domicile _____ Religion _____
5. Postal Address _____
6. Contact Phone (with city code)/Mobile/Fax (if any) _____
7. Permanent Address _____

8. Academic Qualifications (Metric onward)								
Sr. No.	Degree/ Diploma/ Certificate	Institution/ College	University/ Board	Year of Passing	Marks Obtained	Total Marks	% age/ Grade	Major Subject
1	Metric							
2	FA/F Sc							
3	BA/B Sc							
4	Post Graduation							
5	Computer Courses							
6	Others							

9. Related Experience (Post Qualification)						
Sr. No.	Institution / Employee	Position Held	Nature of Job	Job Period		Description of major assignments/tasks
				From	To	
1						
2						
3						

10. Training / Courses / Research Publications etc. (Please attach separate sheets if necessary)					
Sr. No.	Training/Courses attended / Research Publications etc	Institution	Year	Duration /Period	Major areas/ Subjects
1					
2					
3					

11. Additional expertise _____
Dated _____ Signature of Applicant _____

3. No TA / DA will be paid to candidates invited for the interview. All eligible employees of Irrigation Department, Punjab may also apply for any of the above positions.
4. Attested copies of the educational qualifications, marks obtained in each examination with %age, experience certificates, PEC Registration Certificate (for position 4-7) and domicile etc., must accompany the application. Original certificates will have to be produced, as and when demanded, before interview.

Secretary
Government of the Punjab,
Irrigation Department, Lahore.
Ph: 042- 99250336