

IRRIGATION DEPARTMENT, PUNJAB

PROJECT BASED EMPLOYMENT OPPORTUNITY FOR PROFESSIONALS

CONTRACT FOR TWO (02) YEARS

Irrigation Department, an equal opportunity organization, invites applications from suitable candidates domiciled in Punjab for Project Management Office (PMO) for Punjab barrages, rehabilitation & modernization projects for the following posts on prescribed forms which can be obtained from PMO during office hours or can be downloaded from www.pmo-pb.gop.pk:

1. Director Finance (1 post) (Maximum 55 years) Pay Rs. 119,973/- (in case of contract employee), BPS-19 (for appointment of Govt. employee pay package will be as per Finance Department Policy letter dated 02-06-2011)

Qualification: Professional accounting qualification CA I FCA I FCMA

Experience:

- Should have 10 year experience in case of CA I FCA I FCMA
- Preferably familiar with the latest accounting rules and regulations and have experience of handling financial management software.
- Motivated, having strong analytical, interpersonal and leadership skills to manage lead and guide team of finance and administration staff in enhancing their effectiveness in a professional environment.
- Should have good rapport with Banks regulations and various Governing Authorities.
- Possess problem solving abilities with strong analytical and presentation skills.

2. Design Engineer (1 post) (Maximum Age 40 years) Pay Rs.56,106/- (in case of contract employee), BPS-17 (for appointment of Govt. employee pay package will be as per Finance Department Policy letter dated 02-06-2011)

Qualification: B.Sc at least 2nd division in Civil Engineering from a HEC recognized University.

Experience

- Should have 5 years of experience of designing, planning, construction supervision of civil Engineering projects.
- Should have experience of construction supervision of mega projects Should be computer literate having experience of computer aided design, estimation, auto cad etc.

3. Quality Assurance / Quality Control Engineer (1 post) (Maximum Age 40 years) Pay Rs.56,106/- (in case of contract employee), BPS-17(for appointment of Govt. employee pay package will be as per Finance Department Policy letter dated 02-06-2011)

Qualification: B.Sc at least 2nd division in Civil Engineering from a HEC recognized University.

Experience

- Should have 5 years of experience of supervision of civil Engineering projects.
- Should have experience of construction supervision of mega projects.
- Should have experience of quality assurance of construction material.
- Should have knowledge of latest Engineering codes of practice.
- Should be computer literate having experience of computing techniques

4. Office Assistant (2 posts) (Maximum Age 45 years) Pay Rs. 22,926/-

Qualification: 2nd class Bachelor's Degree from a HEC recognized university

Experience

- Preferably having a minimum of five years post qualification experience as computer operator / file management.
- Excellent command in MS Office package.

Note:

1. The above positions are on contract basis, for an initial period of 2 years. The government employees are eligible to apply. In case of selection of department candidates pay and allowances shall be admissible as per finance Department's letter No. FD.SR.I/9-20/2006 dated 02-06-11.
2. Applications for position in BPS-17 and above should be addressed to the **Secretary Irrigation Department Lahore and below BPS-17 should be addressed to Head/Project Director PMO for Punjab Barrages.**

PROJECT MANAGEMENT OFFICE (PMO) FOR PUNJAB BARRAGES REHABILITATION AND MODERNIZATION PROJECTS

Irrigation Department, Mustafabad (Dharampura), Lahore.

1. Application for the position _____
2. Advertisement Reference _____
3. Name (in Block letters) _____ S/O _____
4. C.N.I.C.No. _____ Date of Birth _____
Age _____ Domicile _____ Religion _____
5. Postal Address _____
6. Contact Phone (with city code)/Mobile/Fax (if any) _____
7. Permanent Address _____

8. Academic Qualifications (Metric onward)

Sr. No.	Degree/ Diploma/ Certificate	Institution/ College	University/ Board	Year of Passing	Marks Obtained	Total Marks	% age/ Grade	Major Subject
1	Metric							
2	FA/F.Sc.							
3	BA/B.Sc.							
4	Post Graduation							
5	Computer Courses							
6	Others							

9. Related Experience (Post Qualification)

Sr. No.	Institution / Employee	Position Held	Nature of Job	Job Period		Description of major assignments/tasks
				From	To	
1						
2						
3						

10. Training / Courses / Research Publications etc. (Please attach separate sheets if necessary)

Sr. No.	Training/Courses attended / Research Publications etc	Institution	Year	Duration /Period	Major areas/ Subjects
1					
2					
3					

11. Additional expertise _____

Date _____ Signature of Applicant _____

3. Applications along-with detailed C.V and one recent passport size photograph should reach at the PMO-Punjab Barrages, Project Offices Building, Canal Bank, Mustafaabad (Dharampura), Lahore latest by **November 29, 2013.**
4. No TA / DA will be paid.
5. The competent authority reserves the rights to increase or decrease the number of posts.
6. Attested copies of the NIC, educational qualifications, marks obtained in each examination with %age, experience certificates, valid PEC Registration Certificate (for Engineers) and domicile etc., must accompany the application. Original certificates will have to be produced, as and when demanded, before interview.

Secretary
Government of the Punjab,
Irrigation Department, Lahore.
Ph: 042- 99250351